Excel Academy of Southwest
Parent Advisory Council (PAC)
By-Laws

Article I- Name

The name of the organization shall be The Excel Academy of Southwest Parent Advisory Council (the "PAC").

Article II- Definitions

- **Parents**- The parent(s) or guardian(s) of a child or children enrolled in the school.
- **Parent Advisory Council**- An organization of Parents, Community Members, and School staff recognized by the school
- **PAC President**- The president of the PAC as elected by members of the PAC who conduct day-to-day business for the interests of the PAC
- **School**- Excel Academy of Southwest
- **Community Members**-Individuals, organizations or groups that demonstrate an interest in education and are not also Parents.
- **Voting Members**- A collective group of Parents, Community members, and staff that participate in making decisions by voting at PAC meetings.

Article II- Purpose

1. The PAC is an advisory group of the school, and its principal objectives are to:

- Foster a good working relationship and open communication between teachers, staff, administration, and Parents, both during and after school hours;
- To organize and coordinate extra-curricular activities for the students/families as mutually agreed upon by the PAC and the School staff;
- To help Parents understand various programs and policies of the school, and to provide input and advice to the staff and administration where beneficial; and
- To act as a liaison between Parents, Community Members and the School.

2. The PAC shall operate with no personal financial benefit accruing to any member.

3. The business of the PAC shall be unbiased towards race, religion, gender, politics, sexual orientation or physical or mental ability.

Article III- Membership

1. There will be no less the three officers in the PAC. The membership must be comprised of at least three Parents. The rest of the PAC may be made up of School staff, Community Members or other persons knowledgeable about the needs the Students.

2. The PAC officers shall be elected by the Parents at a meeting to which they have all been invited with at least 7-day notice and within 30 days of the first day of the school year.

3. In the event that there are no nominations by Parents, the PAC officers may be appointed by School administrator(s).

Article IV- Quorum

A quorum of at least two officers must be present at a PAC meeting in order to conduct official business (voting issues).

Article V- Selection of Officers and Terms of Office

1. The PAC officers shall be elected by the voting members of the PAC for a term of no longer than two years.

2. At least 51% of the voting members of the PAC shall be Parents.

3. An officer may resign from the PAC by presenting a letter of resignation. No action is necessary except to recognize the letter on the part of the PAC. Whenever a vacancy occurs, a new officer shall be nominated/elected or appointed within 30 days through an emergency session if needed as per the regulations in Article III, section 1 or for the resignation of an officer, Article V, section 1.

4. An officer of the PAC shall be automatically withdrawn if he/she does not attend three consecutive meetings.

5. The following persons have been elected as the PAC for the **2026-2027** school year:

Title: PAC President Name: Krystal Allen

Title: PAC Vice President Name: RoseMary Harris

Title: PAC Secretary Name: Yolanda Perez

Article VI- Adoption of By-Laws

By-laws will be recommended by the PAC to the School administrator(s) for adoption.

Article VII- Amendments to the By-laws

These by-laws may be recommended to the school administrator(s) for amendment by a majority vote of the PAC membership at any regularly scheduled meeting.

EASW PAC President Signature Krystal Allen Date: 8/19/2026

EASW PAC Vice President Signature RoseMary Harris Date: 8-19-2026

EASW PAC Secretary Signature Yolanda Perez Date: 8-19-2026

EASW Administrator(s) Signature [signature] Date: 8/19/2026