



The Auburn School
9115 Georgia Ave, Silver Spring, MD 20910

Educational Program
Admissions Criteria

Policy:

The Auburn School does not discriminate based on race, color, socio-economic level, religion, or nationality in the admission of students. The Auburn School shall provide services for male and female students who have been diagnosed with the following disabilities: (1) Autism, (2) Other Health Impairments, (3) Multiple Disabilities, (4) Developmental Delay, (5) Intellectual Disability, and (6) Specific learning Disabilities.

Goal: To ensure that The Auburn School is accessible to all students who meet the admissions criteria.

Procedure:

1. Initial referrals will be accepted from Local School Systems.
2. Referrals will be screened by the Director of Admissions/Administrative Head/designee to determine eligibility for the program. Intake appointments will be scheduled when deemed appropriate.
3. Basic eligibility factors to be considered are as follows:
 - a. Jurisdiction: Montgomery County and surrounding Local School Systems
 - b. Age: 5 to 14 years.
 - c. Gender: Male and Female
 - d. Grades: K – 8
 - i. Kindergartners need to be 5 years or older by September 1 of their admission year. Auburn school will not accept students under 5 years old.
 - e. Disability: Autism, other health impairments, multiple disabilities, developmental delay, intellectual disabilities, and specific learning disabilities
 - f. Academic Performance Levels: Although the Auburn School is offered from grades K through 8, students do not necessarily need to be functioning on grade level. Modifications will be made to the curriculum to meet each student's individual needs.
 - g. Behavior Characteristics:

- i. Social Emotional Processing Disorder (Understanding and managing emotions and initiating and managing relationships)
 - ii. Sensory Processing Disorders (Neurodevelopmental condition impacting brain processing of sight, sound, smell taste and movement)
 - iii. Executive Dysfunction (challenges with task initiation, organization, time management, higher order thinking, problem solving, metacognition, self-regulation)
 - iv. Pervasive sadness, avoidance and withdrawal (Depression/Anxiety)
 - v. Attention problems, impulse control (ADHD)
 - h. Behaviors that would preclude admission: Students will be considered on an individual basis. However, students with primary diagnoses of the following would not be considered for admissions:
 - i. Conduct Disorder
 - ii. Oppositional Defiant Disorder
 - iii. Behavioral Disorder
- 4. During the intake appointment, the Administrative Head/Education Director/designee shall interview the parent/guardian and obtain a release of information to/from the Local School System, and request proof of immunization.
- 5. The multidisciplinary team, consisting of the Director of Admissions, Administrative Head and/or Education Director/or Designee, Instructional Specialist/Special Educator(s) and Mental Health Clinician and appropriate related service provider will meet within 5 school days from the last shadow visit day to determine if enrollment in the Auburn School is appropriate.
- 6. Within five school days, the Director of Admissions/or Administrative Head/Education Director will contact the family and review all assessments and appropriateness for the program. If the placement is appropriate and the parent/guardian is in agreement, a letter of acceptance will be forwarded to the Local School System and the parent/guardian.
- 7. If the student is not an appropriate candidate, the Director of Admissions/ or Administrative Head/Education Director/designee will discuss alternative options with the LSS.
- 8. This policy will be reviewed, updated and distributed annually to the parent/guardians prior to admission and distributed annually to the placing school systems.